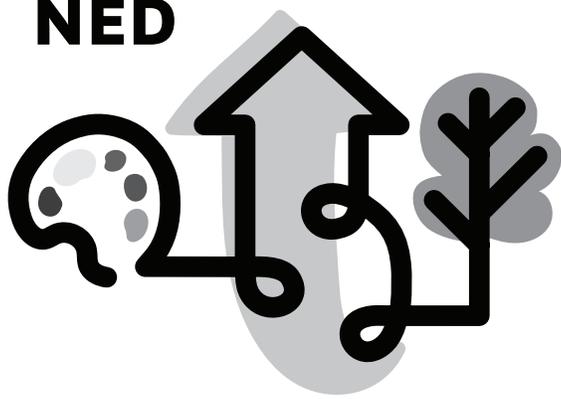


**CREATE  
NED**



**LEARN MORE ABOUT OUR  
MINI-GRANT PROGRAM!**



@CreateNED



Create NED

CreateNEDetroit.org

## **MINI-GRANT PROGRAM OVERVIEW**

Restore NED, in partnership with Allied Media Projects and The Work Department, are excited to announce the 2016/2017 Create NED Mini-Grant Program to the District 3 community funded through ArtPlace America:

- **10 grants between \$50-\$100**
- **18 grants between \$500-\$2,500**

Grants will be awarded for projects that re-imagine and transform open spaces and underutilized properties including:

- vacant lots
- resident-owned lots
- underutilized parks
- alleys
- buildings

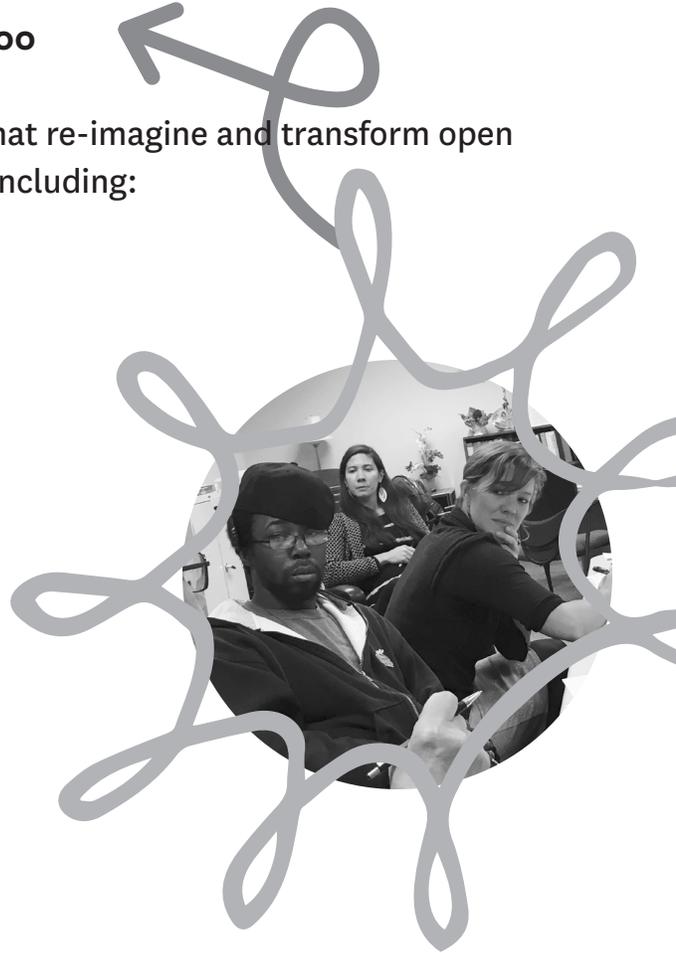
Examples of eligible projects include:

- public art
- landscape architecture
- vegetable and flower gardens
- rain catchment systems
- community clean-ups
- and more!

## **ABOUT CREATE NED**

Create NED is an initiative of RESTORE NED (Residents Empowered, Strengthened and Transforming Our Residential Environment Northeast Detroit). In 2011, residents, block clubs, business owners, churches and other community groups in District 3 assembled to plan for our future. We identified community priorities including the need to improve neighborhood parks and to create a plan to address vacant lots and buildings. We hope that Create NED helps make our community more vibrant by improving parks and bringing residents together at community festivals.

Create NED is funded by a grant from ArtPlace America, a nationwide initiative that supports arts and place-making. It is led by the Restore NED Coalition, Allied Media Projects and The Work Department.



# APPLICATION INSTRUCTIONS & CHECKLIST

APPLICATION DEADLINE: **Saturday, February 29, 2016**  
APPLICATION SUBMISSION: Email [restoreNED@gmail.com](mailto:restoreNED@gmail.com), deposit in the mail-slot at Nortown CDC, or drop off in-person at Nortown CDC (20017 Van Dyke Detroit, MI 48234)

Please ensure you have completed all of the following items and included all the necessary attachments in your application:

- Responses to all application questions
- Proposed budget for project
- Proof of property ownership or support letter from owner
- Picture of existing lot or property that project will use
- Sketches/images of proposed project (optional)

*TIP: Please be as concise as possible when responding to all application questions. We are looking for quality over quantity!*

## IMPORTANT DATES

MONDAY, DECEMBER 7, 2015	<b>Applications Open</b>
THURSDAY, DECEMBER 17, 2015	Info Session #1 (6pm, Nortown CDC)
SATURDAY, JANUARY 23, 2016	Info Session #2 (2pm, Nortown CDC)
TUESDAY, FEBRUARY 23, 2016	Info Session #3 (6pm, Church of Our Father)
SATURDAY, FEBRUARY 29, 2016	<b>Applications Due</b>
TUESDAY, MARCH 15, 2016	<b>Awardees Announced</b>
FRIDAY, APRIL 1, 2016	<b>Project Begins</b>
APRIL-SEPTEMBER 2016	Project Trainings & Events
MONDAY, OCTOBER 17, 2016	<b>Project Ends</b>
MONDAY, NOVEMBER 7, 2016	Final Reports Due
NOVEMBER/DECEMBER 2016	Awardee Convening

## CONTACT INFORMATION

For arts or landscape questions or help filling out the application, please contact Create NED Community Arts Coordinator **Jamii Tata** or **Jeff Klein**, Create NED Landscape Architect, at (313)444-3633 or [restoreNED@gmail.com](mailto:restoreNED@gmail.com); **Pat Bosch** at (313)891-7709 or [villagendet@aol.com](mailto:villagendet@aol.com), or **Karen Washington** at (313)377-6550 or [emmanuel\\_center@yahoo.com](mailto:emmanuel_center@yahoo.com)

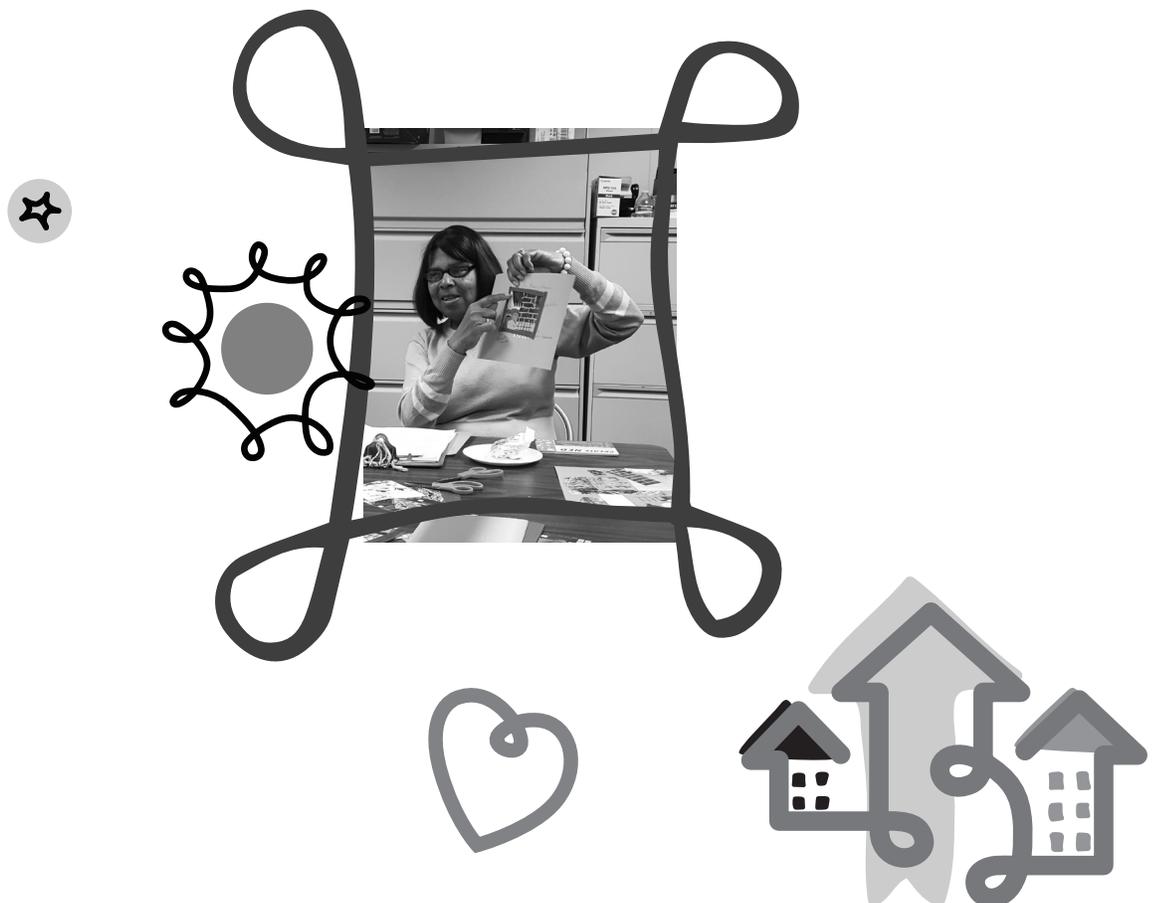
## CREATE NED MINI-GRANT APPLICATION

What type of grant are you applying for? Please select one.

- \$50-\$100 grant for small scale projects or project supplies for on-going projects
- \$500-\$2500 grant for new or larger scale beautification, art and place-making projects

Are you eligible to apply for a Create NED Mini-Grant? You must meet all eligibility requirements listed below:

- I/we are a District 3 resident, business owner, block club, church or other community group
- I/we own the property, have written permission (or are working towards obtaining written permission) from the property owner where we want to implement our project
- I/we will be able to participate in required trainings and events associated with the program



TIP: Please print legibly!



**Applicant Information (Organization or Individual):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Website: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Primary Contact Person (if different than above):**

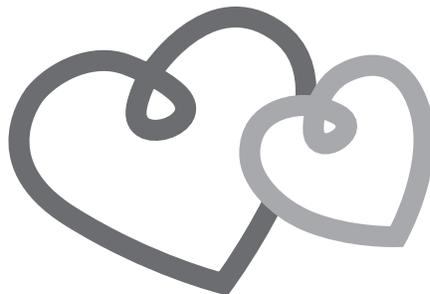
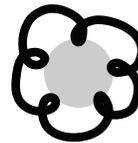
Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Check the applicant type that best describes you:**

- Community Development Organization
- Faith-Based Institution
- Block Club
- Community Non-Profit
- Business
- Neighborhood Association
- Resident





**Describe your organization’s history (if applicable) or past projects you’ve worked on:**

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**Project Information:**

Project Name: \_\_\_\_\_

Request (\$): \_\_\_\_\_ Total Budget: \_\_\_\_\_  
*(from budget template on pages 6 + 7)*

Is this a new project?

- Yes \_\_\_\_\_
- No If no, when did the project begin?  
\_\_\_\_\_

Project duration: \_\_\_\_\_

How many participants do you expect to engage?  
\_\_\_\_\_

Site address and/or cross streets: \_\_\_\_\_

Describe the condition of the property you are proposing to use:  
\_\_\_\_\_

**Select property ownership type:**

- City
- Landbank
- Privately-owned
- Other: \_\_\_\_\_

# BUDGET TEMPLATE

Use this budget template as a guideline to help record the costs of your proposed project in terms of income and expense.

Applicant Name: \_\_\_\_\_

Project Name: \_\_\_\_\_

*Project Income refers to the contributions you expect to receive towards your project. It includes the dollar amount you have requested from the Create NED Mini-Grant Program. You may also have income from other sources, for example, individual donations or merchandise sales.*

PROJECT INCOME	Amount (\$)	Notes
Create NED Mini-Grant	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>TOTAL INCOME</b>	<input type="text"/>	







**Describe your project's timeline:**

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**How will your project be taken care of after the funding ends?**

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By signing below, I acknowledge that I completed this to the best of my knowledge:

\_\_\_\_\_ Date  
x Authorized Officer  
(if an organization, block club or business)

\_\_\_\_\_ Title  
Printed Name of Authorized Officer

\_\_\_\_\_ Date  
x Applicant Signature  
(if an individual)

\_\_\_\_\_ Printed Name of Applicant

